



STUDY YEAR ABROAD

International Business B.A. (PO 2021)

Trier University
of Applied Sciences

H O C H
S C H U L E
T R I E R

1. General questions regarding studying abroad
2. The International Business integrated year abroad
3. Organizational matters and the application process



Who can study abroad?

- Generally all students of the Business School
 - International Business students need to study abroad in their 5th and 6th semester
- Additional semesters abroad are possible
- It is necessary to have good knowledge of the language of instruction at the partner university

Where can I study abroad?



More than 75 universities
worldwide!

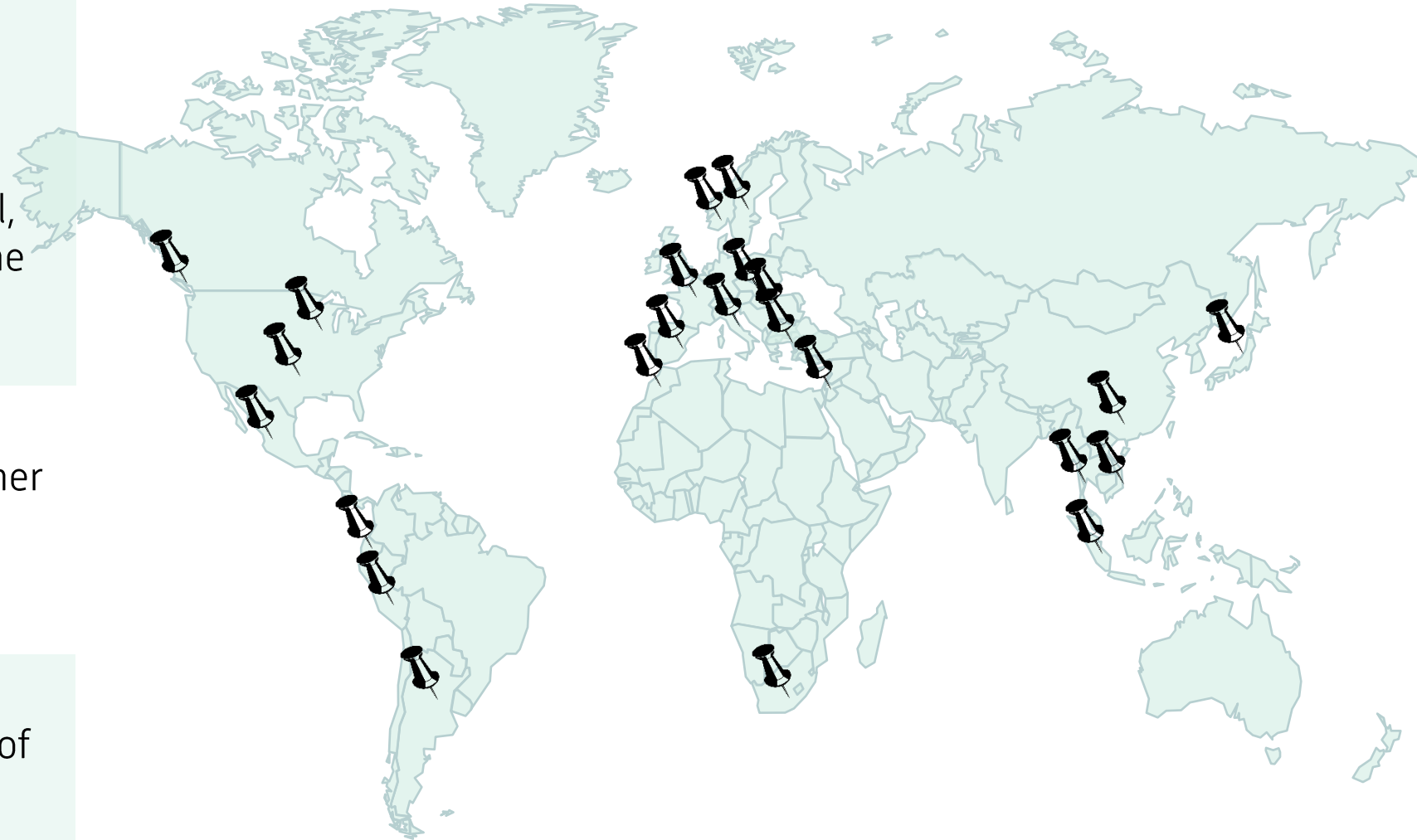
- You can apply to study at one of our many partner universities in Europe and overseas:
www.hochschule-trier.de/go/partnerhochschulen-wir
- As a so-called freemover, you can also find a suitable university to spend your year abroad.

GENERAL QUESTIONS – WHERE?

Possibility to study **in English** at many partner institutions in China, Czech Republic, Finland, Great Britain, Hungary, Ireland, Jordan, the Netherlands, Norway, Poland, Portugal, Romania, Sweden, Slovenia, Taiwan, the United States, Vietnam, etc.

Studying **in French** is possible, at partner institutions in France, Luxembourg, Belgium, or Switzerland.

Studying **in Spanish** is possible at one of our partner universities in Spain, Chile, Ecuador, Colombia, Mexico, Panama



Other language skills will also be useful!

Are you an international student?

You can remain in Trier for the study abroad period **IF** you have **German skills at least on B2 level**.

In this year, you will mostly need to follow German-taught courses that are part of the BWL- or WI-degree program.

Only few courses are available in English, therefore, having the necessary German skills is essential.



When should I plan to study abroad and when should I start preparing?

Early planning is key. Start looking where you might want to go, which documents you will need, how you will finance your studies, etc. about one year before you actually go abroad.

Which costs do I need to expect for studying abroad?

no tuition fees

... at European partner universities with which we have an ERASMUS+ agreement

... minor registration fees might apply!!

tuition fees

... at partner universities outside of Europe, e.g. in the USA or Great Britain.

- + living expenses
- + travel expenses
- + visa fees if applicable

Prerequisites

- All scheduled **modules of the first two semesters** need to be completed successfully before starting the year abroad.
- The earliest option to apply for the study abroad year is after completing semester 3.

Academic requirements

Semester 5: 30 ECTS

Semester 6: 30 ECTS

30 ECTS per semester in courses relevant to your studies. You will need to complete a **learning agreement**, to make sure all courses you chose abroad can be recognized.

Optional specialization

Subject-related specialization:

Min. 24 ECTS in courses relevant to the subject



Subject-related specializations:

- Accounting and Taxation
- Controlling
- Finance and Financial Markets
- General Management, Marketing
- Operations Management.

Language-related specialization:

Min. 35 ECTS in courses taught in a second foreign language

What do I need to consider while preparing?

Organizational / bureaucratic matters

- Applying during the application period
- Financing
- Visa application (if necessary)
- Keeping deadlines in mind
- Renew your passport if necessary



Academic matters

- Course offer at partner university – does it fit your needs?
- Language requirements – do you meet them? Do you need to provide official test results such as TOEFL, IELTS, etc?
- Is it possible to study at the partner university for one or for two semesters?

What do I need to consider while preparing?

Are you studying in Trier as an international student on a German study visa or residence permit?



1. It is important that your **passport is valid until after your return to Germany**. Renew your passport early on if necessary.
 2. Please talk to the Ausländerbehörde early on to make sure that your **visa or residence permit in Germany does not expire while you are abroad**. Generally, you will need to extend your visa so it will remain valid until after your return to Germany.
 3. Also, if you live outside Germany for more than 6 months, your visa / residence permit may automatically expire. Therefore, please ask the Ausländerbehörde for an exception to this rule.
- This is not only important for your return to Germany, but also for your continued enrollment at Trier University of Applied Sciences.



The **application period** for going abroad in winter semester is in late January. For going abroad in summer semester, it is in August.

1. RESEARCH



Use your resources:

- [list of partner universities](#) (Course choices? Language requirements?)
- International Business Office for academic questions (K3b)
- [International Office](#) for questions regarding visa and financing, etc.



2. EMAIL

Application Deadline

3. SEND

APPLICATION



Provide **3 choices of partner universities**. You can rank them by priority.

We will inform you for which partner university you have been selected. Then, we will **nominate** you at the partner university during their nomination period.



4. NOMINATION

5. APPLICATION

WITH PARTNER

UNIVERSITY



After receiving our nomination, the partner university will contact you with information on how to **apply with them**. We will stay in touch with you and support you during the application process.

Before you study abroad

Learning Agreement

- In the Learning Agreement, you specify (in agreement with the Trier Business School and the respective partner university) which courses you will take during your year abroad.
- Prof. Henzler will review your choices and if everything is according to the regulations for the study abroad year, you can be sure that the courses documented in the Learning Agreement will be recognized by us after successful completion.

After your study abroad

Application for Recognition of Study Achievements Abroad

- Hand in all **transcripts** received from the partner university as well as a short (two page max.) **report** of your study experiences abroad with your application for recognition.
- We will check if you indeed completed the courses documented in your learning agreement and – if so – recognise them.

Course choices, specializations, LA:

- Prof. Dr. Henzler (program director of International Business B.A.)

Application / recognition process, application procedures, LA:

- International Business Office (Julia Schätz, K3b)
- [Info on your year abroad](#)
- [Partner universities](#)

Finances, practical advice:

- [International Office](#) (Nina Mutsch and Christoph Lex, G 107)
- [Information for outgoing students by the IO](#)
- a.i.m rlp (internships in the EU, EU candidate countries,)
<https://erasmuspraktika.de/en/>

LET'S GO!

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